

# November 2009

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 Payment Run/ Payment Batches	3 Payment Run	4	5 Payment Batches	6 Payment Run	7
8	9 Payment Batches	10 Payment Run	11 Holiday	12 Payment Batches	13 Payment Run/ Payment Batches	14
15	16 Payment Run/ Payment Batches	17 Payment Run	18	19 Payment Batches	20 Payment Run	21
22	23 Payment Batches	24 Payment Run	25 Payment Batches	26 Holiday	27 Payment Run/ Payment Batches	28
29	30 Payment Run/ Payment Batches					

All invoices/batches must be FINAL APPROVED by 1 PM on day of "Payment Batches" in order to be included in next "Payment Run".